



**Romeo**  
**ADOPTED**



Protecting and promoting the  
health and welfare of NYC's  
shelter animals for 20 years



Animal  
Care Centers  
of NYC

# Dear Supporters

It has been another historic year for Animal Care Centers of NYC beginning with our name change in early 2015. For nearly two decades we were known as Animal Care & Control of NYC but this year we officially dropped the word “control” to better reflect who we have become as an organization. At the heart of every service we provide is a deep commitment to care for both the animals and the people of NYC.

As the city’s only open-admissions animal-sheltering organization we have never turned away a single animal brought to us regardless of that animal’s age, health, temperament, breed, medical needs and even species. In 2015, that amounted to over 36,000 animals. Because of our commitment to care for all of NYC’s homeless and abandoned animals, *our placement rate reached a record high of 86% for cats and dogs, one of the highest rates nationwide for an organization of our size.*

Twenty years ago, there was little hope of finding so many animals a permanent home. But not today. More dogs, cats and rabbits have been placed in loving homes than ever before through bold and creative initiatives. We are equally committed to reducing animal intake and helping people and their pets stay together safely through greater community outreach and the development of a robust surrender prevention program designed to keep pets with their families. Throughout this annual report you will learn about the innovations that drove ACC’s success in 2015 and which fuel our drive to seek out and seize every opportunity to continue this progress.

Animal homelessness remains a crisis in NYC. We have much more work to do as an organization and a community. With the continued dedication and commitment of our New Hope adoption partners, fosters, volunteers, donors, individual adopters, advocates and supporters like you, together we can make ACC the most humane open-admissions animal welfare organization in the nation and end animal homelessness in NYC.



My rescue pup, Bailey

Most sincerely,

Risa Weinstock  
Executive Director

# FINDING HOMES

Highest Placement Rate  
in 20 Years

We are proud to report that we have made significant progress in finding placement for the animals in our care. In 2015, ACC placed over 25,000 dogs, cats and rabbits by caring for them with compassion and dedication, and finding them a more permanent home. By increasing public awareness about animal

adoptions, deploying our Mobile Adoption Centers to all five boroughs, implementing surrender prevention programs and working with our amazing New Hope rescue and adoption partners we are able to place more and more animals.



**8,463**  
dogs

**16,365**  
cats



**612**  
rabbits



**25,440**

cats, dogs and rabbits  
placed in 2015

# CREATING FAMILIES



Photo: @steven\_dedeus

JR at home

JR  
Adopted



Since the expansion of our Adoption Department in 2013 the number of animals that are adopted directly from ACC has dramatically increased. Like many shelters across the nation, ACC practices an open-adoptions policy—focusing

on conversation-based adoptions between an ACC Adoption Counselor and potential adopter, designed to help clients seeking a pet feel respected and better educated about the responsibility involved in caring for a pet. Our main goal is to create a

successful, rewarding human-animal bond. Proper counseling, along with year-round promotions and community outreach, helped increase adoptions by nearly 1,000 animals in 2015 for a total 7,158.

## Mobile Adoption Centers and Offsite Adoption Outreach

Community Outreach is an essential part of ACC's adoption strategy. In August 2015 we added a second Mobile Adoption Center thanks to a generous grant from **State Senator Jeffrey Klein**. ACC is now able to reach many neighborhoods in the Bronx and provide residents an easy and accessible way to adopt a pet, an option that didn't exist for over 20 years. ACC found homes for 629 animals through our mobile adoption events in 2015. We also found homes for an additional 50 animals at offsite community events throughout New York City.



## BUNNY SPEED DATING

Each Sunday, ACC's Manhattan Care Center hosts bunny speed-dating to help promote adoptions of our rabbits. These speed-dating sessions are designed to find a compatible playmate at ACC for a rabbit that already lives in a home. During these 60-second meet-and-greets an ACC volunteer keeps a close eye on bunny body language to determine which rabbit pairs are best suited for each other. In 2015 ACC placed 612 rabbits in loving arms through adoptions at our care center and placement with our incredible rabbit rescue partners.



Ash & Roxy  
Adopted Bonded Pair



Jay  
Adopted

# COMMUNITY PARTNERSHIP

New York City has an extensive, diverse community of sheltering models, working together to end animal homelessness and save more lives. ACC is at the epicenter of this compassionate and humane animal welfare community. As the only organization that accepts all animals regardless of age, health temperament or even species –seven days a week, 24 hours a day – ACC serves as an animal’s first stop on the rescue journey. Here, all animals receive medical care, nourishment, behavioral enrichment and mental stimulation. Yet thousands of animals

require medical and behavioral resources beyond our capacity. This is where community partnership is vital. ACC’s vast network of over 300 **New Hope adoption partners** are essential to NYC’s animal welfare community. These partners provide specialized medical care and behavioral attention to animals that may otherwise not be ready or suitable for adoption to the general public. In 2015, 4,201 dogs, 11,630 cats and 423 rabbits were placed with our New Hope partners. Without them, ACC would not have achieved the historic 86% placement level that we did in 2015.

## WORKING TOGETHER: KITTENS

Each spring through early autumn, commonly known as “kitten season,” ACC takes in approximately 12,000 cats including 4,000 kittens. Kittens that are too young even for foster care and require 24-hour medical care and feeding are whisked from ACC directly to the **ASPCA®** kitten nursery. In 2015, ACC transported 1,449 kittens to the kitten nursery. ACC placed thousands more with several other New Hope groups whose ability to nurture and find homes for stray kittens is invaluable.



PHOTO: Stacey Axelrod/ASPCA®

# NEW YORK'S KINDEST



It takes a strong animal welfare community to build a truly humane city. That couldn't be truer in New York City and ACC volunteers are leading the charge devoting thousands of hours to caring for the city's most vulnerable animals.

**36,000+**  
Volunteer Hours

ACC volunteers help in almost every aspect of animal welfare including grooming, socialization, enrichment, photography and advocacy. In 2015 our volunteers logged more than 36,000 hours – that's the equivalent of 17 extra full-time staff. This devoted pool of animal lovers has greatly enhanced the human-animal bond which is essential to the welfare of our animals.



## VOLUNTEER SPOTLIGHT

Carolyn Campbell has been a cat volunteer at the Manhattan Care Center for almost six years. She has dedicated over 2,000 hours of service in that time, providing loving care and countless hours of

attention and enrichment to our cats and kittens. Well-versed in volunteerism, Carolyn demonstrates all the outstanding qualities of an animal welfare advocate. Aside from volunteering directly with our companion animals at the care center, Carolyn is also a mentor and trainer for new volunteers and an ACC foster as well. Carolyn is a very special volunteer and we are privileged to have her advocating for the animals at ACC.

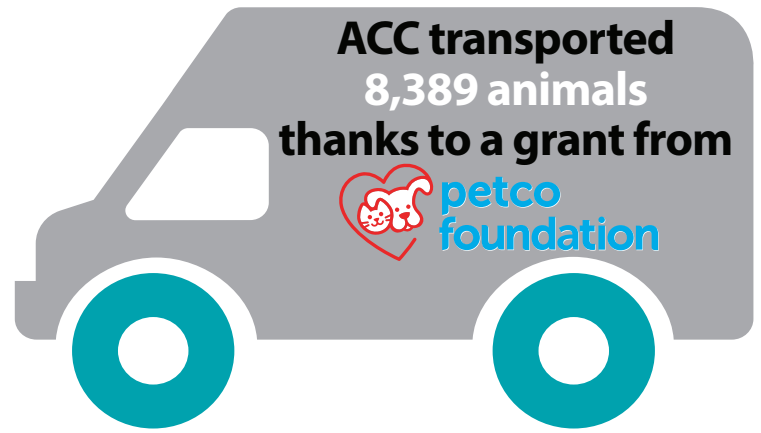
## CORPORATE VOLUNTEERISM

This year we began a corporate volunteer program in which groups of company employees are engaged in a meaningful day of service at one of our care centers. As they learn about ACC and our role in animal welfare, the groups work in teams to write captivating biographies for pets awaiting adoption. Since the program's inception in 2015, we have had the good fortune to welcome groups from State Street, lululemon athletica, Experian, The Ad Council, MEC, Indeed, CMI and PriceWaterhouseCoopers LLC.



# FOSTER PROGRAM

Shelter living can be stressful on animals, especially with an average of 80 new animals arriving at ACC every day. In pursuit of our goal to protect the health and welfare of our animals, we have grown our network of dedicated foster volunteers for dogs and cats in need of the extra calm and individual attention that a loving foster volunteer can provide. Each foster home is an extension of our commitment to compassion and care and enhances an animal's potential to be adopted.



Honey Bear  
Adopted

Rosemary  
Currently in Foster

**1,086**  
animals  
cared for in  
foster  
homes

## Adoption Ambassadors

ACC closely monitors if any dogs are having trouble adjusting to the kennel environment. They can become stressed and anxious and may not present well in front of possible adopters. These dogs can benefit from time in a home where they may feel less anxious – letting their true personality shine through.

Adoption Ambassadors take fostering to the next level. Participants not only house and care for the dog, they actively pursue the dog's direct adoption. Adoption Ambassadors promote adoptions by networking through social media, walking their foster dog in the neighborhood sporting an "adopt me" vest, introducing their foster dog to communities unfamiliar with ACC and educating their community about the wonderful adoption opportunities that exist at ACC.

**Do you have what it takes to get a dog like this adopted?**

Sign-up today to become one of our **ACC Adoption Ambassadors**

Adoption Ambassador Orientation  
Every 2nd Tuesday of the month, 10am-12pm

sign-up: [nycacc.org/foster.htm](http://nycacc.org/foster.htm)



# KEEPING PETS IN HOMES

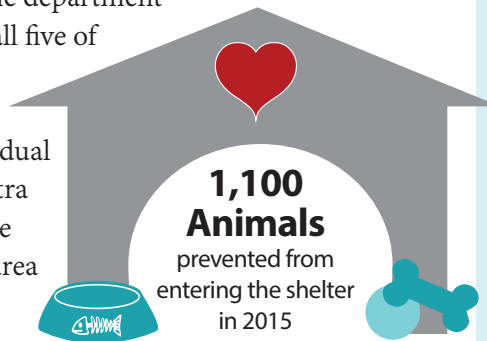
While finding homes for each animal in our care will always be a top priority, adoption alone will not eliminate animal homelessness in NYC. ACC has incorporated three key strategies to keep more pets in their loving homes:

- Surrender Prevention
- Lost and Found
- Community Outreach



## SURRENDER PREVENTION

In mid-summer of 2014, ACC launched our Admissions Department, a small team that worked directly with clients to address concerns and explore support options as an alternative to pet surrender. Based on initial success, the department was expanded in 2015 to provide full counselor teams in all five of our locations, extending these resources to any person considering surrender of their pet to ACC. Listening to clients' stories and crafting solutions based on their individual situations takes time and good listening skills. But that extra time is well spent, even when surrender turns out to be the best option. Because each client is counseled in a private area with a safe and non-judgmental approach, we're able to get more information and build meaningful relationships with more and more New Yorkers. These counseling sessions give ACC a more comprehensive picture of what each pet's circumstances are and, in the case of a pet surrender, the most suitable and expedient placement.



## DEFERRED INTAKE

A humane response doesn't always mean keeping an animal in his home: it's figuring out the best solution for the owner and pet. ACC has worked with clients to temporarily defer pet surrender while our Admissions Counselors find suitable placement. In one case, an owner had died and the family couldn't keep his beloved dog, Magic. They agreed to a deferred intake – where the family acted as a foster home, keeping their 10-year-old poodle for about a week, while ACC networked and connected with **Poodle Rescue of Vermont**. With help from his original family, ACC and our wonderful adoption partners, Magic got a new home without having to be surrendered to the shelter.

## LOST & FOUND

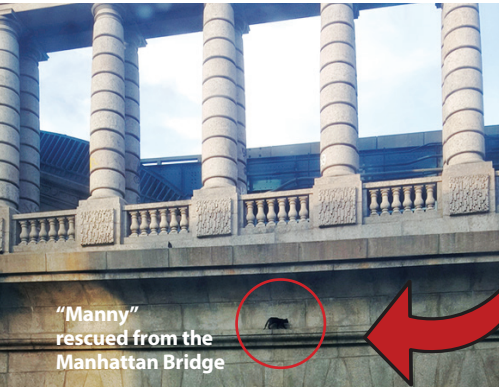
After many successful years partnering with the **Mayor's Alliance for NYC's Animals** on a volunteer-based lost and found program, ACC created its first full-time position dedicated solely to lost and found activities and reuniting lost pets and their families. ACC's Lost & Found Liaison works with volunteers to make successful pet matches, and trains other ACC staff on how to assist distraught clients looking for their pets at our centers. ACC reunited 69 animals with their families. Our dedicated staff work with relentless determination combing through lost reports posted on various sites including Craigslist, Facebook and ACC's own database, trying to connect them to stray animals in the shelters.







## COMMUNITY OUTREACH SERVICES



ACC is at the heart of animal rescue as a resource to NYC residents 24 hours a day, seven days a week. Our Field Response Team has rescued animals from building fires and explosions, inclement weather conditions and dangerous situations throughout the five boroughs. Our team has even climbed bridges to rescue animals, such as Manny (pictured at left) a two-year-old cat who was stranded atop the Manhattan Bridge.

"Manny"  
rescued from the  
Manhattan Bridge



ACC's Field Response Team tended to over 600 calls about birds in 2015. We work hand-in-hand with fellow nonprofit **The Wild Bird Fund**, a rescue partner that provides medical care and rehabilitation to native and passing migrant wildlife so that they can be released back into the wild.



ACC Field Response Team Supervisor  
with a red-tailed hawk he rescued from  
a construction site in Queens.

### Community Dogs Program

This compassionate outreach initiative seeks to keep dogs together with their families by providing access to necessary resources that address a pet's health and welfare. There are many reasons that a dog may be surrendered or end up stray. Most often, owners reluctantly give up a pet they feel they can no longer care for due to lack of resources—training, health care, housing, food. With a generous grant from **State Senator Jeffrey Klein**, ACC's Community Dogs Program works within Bronx neighborhoods to identify dog owners in need and assist them in keeping their dogs. Low and no-cost vaccination clinic events, a food bank, free training seminars and spay/neuter referrals are just some of what ACC offers. This strategy reinforces our goal of keeping pets in their loving homes.

### Low and No-Cost Vaccination Clinics

ACC provides free vaccinations against rabies, DAPP, Bordetella and canine influenza—as well as microchips and referrals for free spay/neuter surgeries—at pop-up clinics scheduled throughout the Bronx. We also take this opportunity to learn more about other concerns pet owners may have and connect them with resources available from our Community Dogs Program.



### Pet Food Pantry

ACC's Pet Food Pantry, housed at our Bronx Admissions Center, is open seven days a week from 8 am to 8 pm for dog and cat owners who may be experiencing difficulties providing for their pets. With a generous grant from **Animal Farm Foundation** and donations from the public, ACC's Bronx Admissions Center provides dog and cat food to those in need in the borough. Animals also receive a free microchip while clients enroll in the pet pantry program.



### Free Training Seminars

Through partnerships with local trainers, ACC's Community Dogs Program offers free workshops for dog owners and their canines. By helping dog owners address common behavior problems, we can reduce the possibility of another dog surrendered to the shelter. The goal is to empower the owner to solve behavior issues and reinforce the human-animal bond.



**9,037**  
**spay/neuter**  
**surgeries\***  
\*includes surgeries  
performed by  
ASPCA®



Tulip  
Adopted

# CARE & COMMITMENT

## Special Treatment & Recovery Fund (STAR)

Sometimes an animal comes into our care centers with injuries or medical conditions that are outside the scope of standard shelter veterinary care. ACC's donor-supported Special Treatment and Recovery ("STAR") Fund pays for medical care provided by veterinarians and for emergency treatment or hospitalization at private institutions. The STAR Fund also supports the medical costs for the dogs, cats and rabbits in our foster care program. Many of our foster volunteers look after animals who are too young or small to be spayed or neutered; nursing a litter; or too ill or injured to be adopted. The cost of animal medical care can be steep, which is why the STAR Fund is so essential to helping save more lives.

### **STAR to the RESCUE!**

Zeke was brought to ACC emaciated, covered in dirt and fleas, and already half-blind from a serious eye injury. Thanks to our STAR Fund, Zeke underwent eye removal surgery and recovered in the peaceful, loving home of an ACC foster volunteer. Zeke took to domestic life like a natural and soon started putting on weight, naturally preening his fur and establishing himself as a great family pet with a "star" personality. Zeke was adopted in July of 2015.

Our staff needs to gather as much information as possible about each arriving animal. Following an assessment by our Admissions Counselors, animals are scanned for a microchip and examined by our medical staff. Medical evaluation is important to determine the animal's health upon intake, but is equally important from a preventative medicine perspective. ACC was one of the first open-admissions shelters to recognize the importance of vaccinating the most vulnerable population against canine influenza. Thanks to a grant from the ASPCA® we purchased enough vaccines to inoculate 8,584 dogs upon intake in 2015.

Dogs and cats receive a variety of vaccinations upon intake to help address and prevent illness:

- Dog: Rabies, DA2PP, Bordetella, the Canine Influenza Vaccine, Activyl
- Cat: FVRCP, Rabies, Activyl



Zeke  
Adopted

Photos: Zeke's ACC foster family

# BEHAVIOR & ENRICHMENT

As animal care providers it's our responsibility to keep our shelter animals healthy, happy and sound while in our charge. Through our enrichment program, staff and volunteers engage with dogs, cats and rabbits to keep them both physically and mentally well. Enrichment is also a vital part of ACC's adoption program and helped increase the number of adoptions in 2015.

Socializing dogs in playgroups provides both mental and physical stimulation. After these workouts, we can actually see the dogs' stress levels go down, which has the added benefit of making them more relaxed when returned to their kennels. Playgroups also help staff and volunteers better understand temperaments and enable them to make better adoption matches. Our adoption results reveal that dogs who show better in their kennels get adopted faster.



**Mya & Gilligan -  
Currently in foster homes  
Chloe (r) - adopted**

Playgroups are an excellent tool for increasing the quality of life for many shelter dogs.

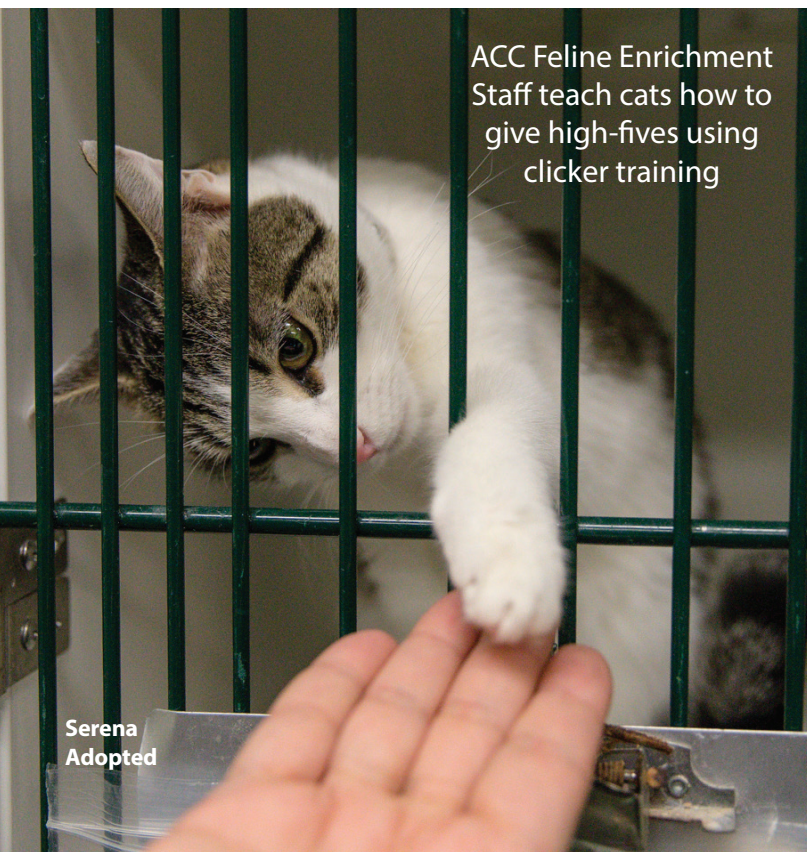


**Lark  
Placed with Rabbit Rescue & Rehab**



Attention to physical space is also a key component of mental and physical health. In 2015 ACC replaced all of our rabbit enclosures with state-of-the-art rabbit condos. Much like the cat condos we installed last year, these habitats include dual-

level living spaces and create a less stressful, happier and healthier environment for our rabbits.



**ACC Feline Enrichment  
Staff teach cats how to  
give high-fives using  
clicker training**

**Serena  
Adopted**

ACC's Behavior and Enrichment Team is at the top of its field researching and developing new ways to enrich the cats in the shelter to keep them mentally stimulated and more engaged with potential adopters. Our team has implemented training techniques to help socialize cats in ways previously used only with dogs, such as giving "high-fives". Getting them out of their shell with these "crowd-pleasing" tricks certainly grabs the attention of potential adopters and helped increase cat adoptions in 2015.

# DEVELOPMENT

ACC remains grateful to our public and private funders who invest in the fulfillment of our mission to protect and enrich the lives of homeless and abandoned animals in New York City. In addition to our contract with the City of New York, ACC relies on support from

private individuals, corporations, foundations and discretionary grants from New York City and New York State to implement and sustain innovative programs and life-saving initiatives.

## Corporations and Foundations

- ASPCA®
- Animal Farm Foundation
- The Bloomberg Sisters Foundation
- Maddie's Fund
- Mayor's Alliance for NYC's Animals
- Petco Foundation
- PetSmart Charities
- Regina Bauer Frankenberg Foundation
- Sandra Atlas Bass & Edythe Sol G. Atlas Fund
- VCA Animal Hospitals

## Elected Officials

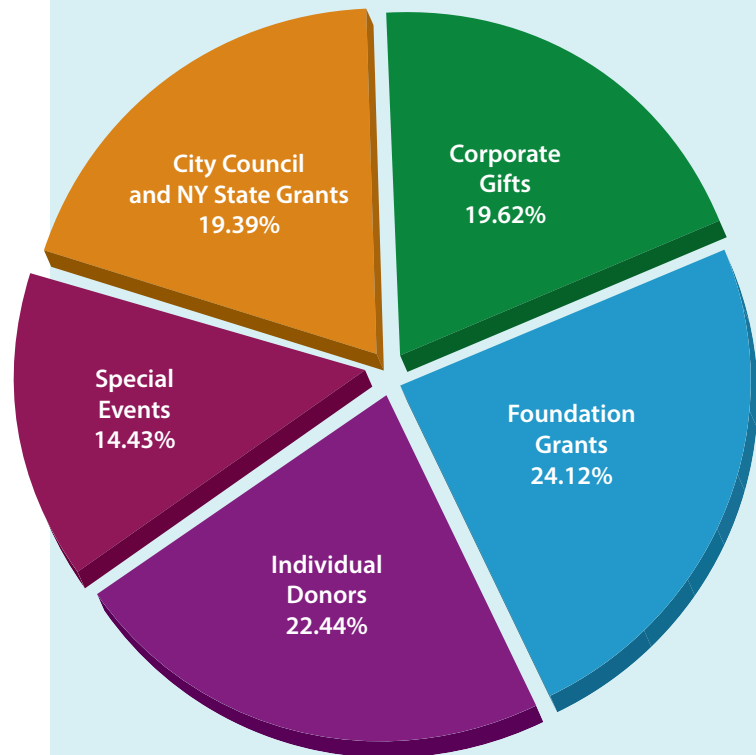
ACC recognizes the following elected officials for their generous support toward dog playgroups, feline enrichment, mobile adoptions, humane education and medical technology:

- Hon. Eric L. Adams, Brooklyn Borough President
- Hon. Gale A. Brewer, Manhattan Borough President
- Hon. Robert E. Cornegy, Jr., New York City Council
- Hon. Elizabeth S. Crowley, New York City Council
- Hon. Jeffrey D. Klein, New York State Senate
- Hon. Melissa Mark-Viverito, Speaker, New York City Council
- Hon. Corey Johnson, New York City Council
- Hon. Steven Matteo, New York City Council
- Hon. Paul A. Vallone, New York City Council

## In-Kind

- BarkBox
- Biscuits & Bath
- COMO Hotels and Resorts
- Equinox
- Foley & Lardner, LLP
- Friskies
- Lucky Strike Bowling
- Mayor's Alliance
- MBL Benefits Consulting
- McKinsey & Co.
- Penguin Books
- Pillows for Paws
- Pfizer
- Rock & Rawhide

## FINANCIAL GIFTS & GRANTS



## Total Contributions

\$2,253,370\*

Fiscal Year July 1, 2015 - June 30, 2016

\*As of May 31, 2016

## FUNDING FROM THE CITY

Major funding for ACC's services is provided through a contract with the City of New York and the Department of Health and Mental Hygiene. The city renewed its contract with ACC as of July 1, 2015 through June 30, 2018. In fiscal year ending June 30, 2016 ACC received \$13,208,117 in city funding.

# 2015 FUNDRAISING EVENTS

## PIT BOWL 2 - Winter Raising awareness for pit bulls



## SPRING FLING Brightening the future of NYC's homeless animals



## PIT BOWL 3 - Summer A fun night to promote pit bull adoptions



## NEW YORK'S KINDEST GALA Honoring champions of ACC



# ASILOMAR ACCORDS

The Asilomar Accords serve as an important tool in consistently tracking the progress of reducing or eliminating the euthanasia of healthy or treatable companion animals in shelters across the United States. By reporting our statistics in this format ACC can benchmark its progress against other shelters nationwide. We are proud to report that ACC is one of the leaders among shelters of its kind with a **placement rate of 86.0% for cats and dogs in calendar year 2015.**

## ACC ASILOMAR REPORT CALENDAR YEAR 2015

		DOG	CAT	TOTAL
	<b>A</b> Beginning Shelter Count	270	416	686
<b>INTAKE</b>	<b>B</b> From the public	9,443	19,756	29,199
	<b>C</b> Incoming transfers	0	0	0
	<b>D</b> Incoming ALL transfers from other organizations	0	0	0
	<b>E</b> From owners requesting euthanasia	815	507	1,322
	<b>F</b> Total intake (B + C + D + E)	10,258	20,263	30,521
	<b>G</b> Owner requested euthanasia (unhealthy & untreatable only)	-808	-502	-1,310
		<b>ADJUSTED TOTAL INTAKE (F - G)</b>	<b>9,450</b>	<b>19,761</b>
<b>OUTCOME</b>	<b>I</b> Adoptions	2,917	4,241	7,158
	<b>J</b> Outgoing transfers to New Hope Partners	3,617	11,518	15,135
	<b>K</b> Outgoing transfers to other organizations	584	112	696
	<b>L</b> Return to owner/guardian	1,345	494	1,839
<b>EUTHANASIA</b>	<b>M</b> Healthy (includes owner/guardian requested euthanasia)	0	0	0
	<b>N</b> Treatable-Rehabilitatable (includes owner/guardian requested euthanasia)	41	311	352
	<b>O</b> Treatable-Manageable (includes owner/guardian requested euthanasia)	725	1,455	2,180
	<b>P</b> Unhealthy & Untreatable (includes owner/guardian requested euthanasia)	993	1,830	2,823
	<b>Q</b> TOTAL EUTHANASIA (M + N + O + P)	<b>1,759</b>	<b>3,596</b>	<b>5,355</b>
	<b>R</b> Owner/Guardian Requested Euthanasia (unhealthy & untreatable only)	-808	-502	-1,310
	<b>S</b> ADJUSTED TOTAL EUTHANASIA (Q - R)	<b>951</b>	<b>3,094</b>	<b>4,045</b>
	<b>T</b> SUBTOTAL OUTCOMES (I + J + K + L + S) Excludes Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)	<b>9,414</b>	<b>19,459</b>	<b>28,873</b>
<b>U</b> Died or lost in shelter care	36	268	304	
	<b>TOTAL OUTCOMES (T + U)</b> Excludes Owner Requested Euthanasia (unhealthy & untreatable only)	<b>9,450</b>	<b>19,727</b>	<b>29,177</b>
	Ending shelter count	270	450	720
	<b>ANNUAL LIVE RELEASE RATE</b>	<b>89.5%</b>	<b>82.9%</b>	<b>86.0%</b>

ACC statistics are available on our website at [www.nycacc.org](http://www.nycacc.org).

# STAY INVOLVED

## SPREAD THE WORD

Connect with us on social media and tell your friends and family that NYC shelter animals need their help.



[facebook.com/nycacc](https://facebook.com/nycacc) // [twitter.com/NYCACC](https://twitter.com/NYCACC) // [instagram.com/nycacc](https://instagram.com/nycacc)

## ADOPT

ACC has great animals available for adoption every day.

You can find our listing of animals at [www.nycacc.org/AdoptionSearch.htm](http://www.nycacc.org/AdoptionSearch.htm).

You can also download our adoption app 'ACC of NYC' for iPhone and Android.

[adoption@nycacc.org](mailto:adoption@nycacc.org)

## FOSTER

We regularly take in animals who need extra TLC to get healthy and ready for adoption.

If you can temporarily open your home to a cat or dog, we need you!

[fosters@nycacc.org](mailto:fosters@nycacc.org)

## VOLUNTEER

Provide hands-on help for our shelter animals by becoming a dog-walker, cat companion, pet photographer, corporate volunteer and more.

[volunteerinfo@nycacc.org](mailto:volunteerinfo@nycacc.org)

## DONATE

Every gift, no matter the size, demonstrates a heartfelt commitment to helping New York City's homeless and abandoned animals. For details, go to [www.nycacc.org/Donate.htm](http://www.nycacc.org/Donate.htm).

For inquiries about giving opportunities or to contact a member of the Development Department, email [\*\*donate@nycacc.org\*\*](mailto:donate@nycacc.org).

[www.nycacc.org](http://www.nycacc.org)



**Chunky  
Adopted**



[www.nycacc.org](http://www.nycacc.org)

Contact us at  
[info@nycacc.org](mailto:info@nycacc.org)

Follow NYCACC on:



## LEADERSHIP

**Risa Weinstock**, Executive Director  
& General Counsel

**MeLissa Webber**, Director of Operations

**Ellen Curtis**, Senior Manager, Programs

**Aurora Piacentino**, Senior Manager,  
Shelter Operations

**Phillip Reid**, Chief Information Officer

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## LOCATIONS

### Brooklyn

#### Animal Care Center

2336 Linden Boulevard  
Brooklyn, NY 11208

### Manhattan

#### Animal Care Center

326 East 110th Street  
New York, NY 10029

### Staten Island

#### Animal Care Center

3139 Veterans Road West  
Staten Island, NY 10309

### Bronx Admissions Center

464 East Fordham Road  
Bronx, NY 10458

### Queens Admissions Center

92-29 Queens Boulevard  
Rego Park, NY 11374

### Administrative Offices

11 Park Place, Suite 805  
New York, NY 10007